

WILLIAMS UNIFIED SCHOOL DISTRICT

BOARD OF TRUSTEES REGULAR MEETING
6:30 p.m., Friday, December 13, 2019, Regular Meeting
College & Career Center
260 Eleventh Street, Williams, CA

A G E N D A

1.0 **CALL TO ORDER** TIME: _____ PM

2.0 **ROLL CALL**

3.0 **PLEDGE OF ALLEGIANCE**

4.0 **APPROVAL OF THE AGENDA**

Action _____ Motion _____ Second _____ Ayes _____ Noes _____
Roll Call: Abstain _____ Absent _____
Leos-Vera ☐ aye ☐ no / Mora ☐ aye ☐ no / GW Simmons ☐ aye ☐ no / Vaca ☐ aye ☐ no

5.0 **SPECIAL PRESENTATION**

5.1 Swearing In Ceremony for Newly Appointed Governing Board Member

6.0 **BOARD REORGANIZATION**

6.1 Consideration and action concerning the nomination and election of Board president for the year 2020.

Action _____ Motion _____ Second _____ Ayes _____ Noes _____
Roll Call: Abstain _____ Absent _____
Leos-Vera ☐ aye ☐ no / Mora ☐ aye ☐ no / GW Simmons ☐ aye ☐ no / Vaca ☐ aye ☐ no / New Trustee ☐ aye ☐ no

6.2 Consideration and action concerning the nomination and election of Board vice president for the year 2020.

Action _____ Motion _____ Second _____ Ayes _____ Noes _____
Roll Call: Abstain _____ Absent _____
Leos-Vera ☐ aye ☐ no / Mora ☐ aye ☐ no / GW Simmons ☐ aye ☐ no / Vaca ☐ aye ☐ no / New Trustee ☐ aye ☐ no

6.3 Consideration and action concerning the nomination and election of Board president pro tempore for the year 2020.

Action _____ Motion _____ Second _____ Ayes _____ Noes _____
Roll Call: Abstain _____ Absent _____
Leos-Vera ☐ aye ☐ no / Mora ☐ aye ☐ no / GW Simmons ☐ aye ☐ no / Vaca ☐ aye ☐ no / New Trustee ☐ aye ☐ no

6.4 Consideration and action concerning the election of Superintendent Edgar Lampkin as Board Secretary for the year 2020.

Action _____ Motion _____ Second _____ Ayes _____ Noes _____
Roll Call: Abstain _____ Absent _____
Leos-Vera ☐ aye ☐ no / Mora ☐ aye ☐ no / GW Simmons ☐ aye ☐ no / Vaca ☐ aye ☐ no / New Trustee ☐ aye ☐ no

7.0 **AUDIENCE/VISITORS PUBLIC DISCUSSION** – Anyone wishing to address the Board on any school-related item not scheduled on this agenda but within the jurisdiction of the Board may do so at this time. Please state your first and last name. The meeting is being taped and all comments are being recorded. Board bylaws limit speaking time to 3 minutes per speaker and 20 minutes per item.

8.0 PRESENTATIONS

- 8.1 Construction Update – Jeff Threet, Stone Creek Engineering, Inc.
- 8.2 Williams Secondary School ASB Representative, Emily Cano
- 8.3 School Site Data Presentation – Amanda Zimmerman, Williams Elementary School

9.0 BOARD REPORTS

- 9.1 (p. 11) Elementary School Principal, Amanda Zimmerman
- 9.2 (p. 12) SIG Coordinator/ELL Administrator, Rosa Villaseñor
- 9.3 (p. 13) District Liaison, Monica Vega-Mendoza
- 9.4 (p. 17) Upper Elementary Principal, Hector Gonzalez
- 9.5 (p. 21) Secondary School Principal, Dr. Mary Ponce
- 9.6 (p. 24) Internship Coordinator, Estefania Guillen Aceves
- 9.7 (p. 31) Maintenance, Operations and Transportation Director, Tim Wright
- 9.8 (p. 33) Technology Director, Vangelis Bolias
- 9.9 (p. 36) Food and Nutrition Director, Kristi Ward
- 9.10 (p. 37) Director of Fiscal Services and Accountability, Mechele Coombs
- 9.11 District Superintendent and Secretary to the Board, Dr. Edgar Lampkin

10.0 EMPLOYEE GROUPS BOARD REPORTS

- 10.1 Certificated Employees – Williams Teachers Association
- 10.2 Classified Employees – California School Employees Association Chapter #556

11.0 ACTION ITEMS – CONSENT CALENDAR – Certain items, which require review and approval by the Board of Trustees, are routine in nature because they are self-explanatory, non-controversial, or repetitious. These recommended items are grouped as a consent item for automatic approval after the Board President determines there is no request to separate any items for independent consideration.

- 11.1 **BOARD MINUTES** – Request to approve Board minutes
 - 11.1.1 (p. 38) November 21, 2019 (Regular)
- 11.2 (p. 46) **BILLS/WARRANTS** – Request to approve warrants list, special variable payroll (V. Wright)
- 11.3 **MONTHLY ACCOUNT SUMMARIES** – Request to approve monthly account summaries
 - 11.3.1 (p. 49) Prepared by Toni Rivera, General Ledger Report and Bank Reconciliation Report, Williams Middle School Checking Account, October 2019.
 - 11.3.2 (p. 51) Prepared by Lucila Mendez, General Ledger Report and Bank Reconciliation Report, Williams High School Checking Account, October 2019.
- 11.4 **SERVICE AGREEMENTS/CONTRACTS**
 - 11.4.1 (p. 55) Participation Agreement and Certificate of Compliance between Rideout Drug Testing Services and Williams Unified School District, January 1, 2020 – December 31, 2020.
 - 11.4.2 (p. 62) Reimbursement Agreement between the Regents of the University of California and Williams Unified School District for the GEAR UP program through September 30, 2020.
 - 11.4.3 (p. 72) Service Agreement with the Center for the Future of Public Education for 5 days of coaching with consultant Dean Tannewitz.

11.5 (p. 74) ROUTINE PURCHASE ORDERS

Purchase Order #	Vendor	Amount
PO20-00325	EMCOR Services	\$ 28,163.00
PO20-00342	CDW Government Inc	\$ 75,283.70

- 11.6 **APPROVE EXTRA DUTY / VOLUNTEER / STUDENT PERSONNEL REPORTS** – Request to approve personnel items relating to Extra Duty, Volunteer and Student personnel reports. (R. Cranford)

Classification	Position	Status	Name
Substitute Pool	Custodian/Assistant Cook/Student Supervisor	Open	

- 11.7 (p. 80) **APPROVE CERTIFICATED / CLASSIFIED / CONFIDENTIAL PERSONNEL REPORT-** Request to approve personnel items relating to Certificated, Classified and Confidential personnel reports. (R. Cranford)

Classification	Position	Status	Name
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Certificated	Health Specialist	Open	
Classified	Site Secretary	Leave of Absence Request 12/16/19 – 2/28/20	Lucila Mendez
Classified	Utility Technician/Bus Driver	Open	
Classified	Student Supervisor	Open	
Classified	Health Aide Clerk	Open	

11.8 **APPROVE INSTRUCTIONAL MINUTES/ BELL SCHEDULES / MASTER SCHEDULES**

11.8.1 None

11.9 **APPROVE STUDENT HANDBOOKS**

11.9.1 None

11.10 **APPROVE INTER-DISTRICT TRANSFER REQUESTS**

11.10.1 (p. 81) Updated 2019-20 Inter-District Transfer List

11.11 **APPROVE BOARD POLICIES (BP) AND ADMINISTRATIVE REGULATIONS (AR) AND EXHIBITS (E) AND BOARD BYLAWS (BB)**

11.11.1 None

11.12 **APPROVE FIELD TRIP REQUESTS**

11.12.1 None

11.13 **APPROVE DISPOSAL OF BOOKS, EQUIPMENT AND SUPPLIES**

11.13.1 None

11.14 **ACCEPTANCE OF DONATIONS**

11.14.1 None

Action _____ **Motion** _____ **Second** _____ **Ayes** _____ **Noes** _____

Roll Call: **Abstain** _____ **Absent** _____

Leos-Vera ☐ aye ☐ no / Mora ☐ aye ☐ no / GW Simmons ☐ aye ☐ no / Vaca ☐ aye ☐ no / New Trustee ☐ aye ☐ no

12.0

ACTION ITEMS – NEW BUSINESS – Protocol for action items includes a staff presentation, questions from the Board, public input, closing of public input, deliberation by the Board, and voting by the Board. During public input there will be a 3-minute time limit per person.

12.1 (p. 87) Consideration and possible action concerning the approval of the 2019-2020 First Interim Report.

Action _____ **Motion** _____ **Second** _____ **Ayes** _____ **Noes** _____

Roll Call: **Abstain** _____ **Absent** _____

Leos-Vera ☐ aye ☐ no / Mora ☐ aye ☐ no / GW Simmons ☐ aye ☐ no / Vaca ☐ aye ☐ no / New Trustee ☐ aye ☐ no

12.2 (p. 235) Consideration and possible action concerning the approval of **Resolution #13-121319: District Budget Reclassifications.**

Action _____ **Motion** _____ **Second** _____ **Ayes** _____ **Noes** _____

Roll Call: **Abstain** _____ **Absent** _____

Leos-Vera ☐ aye ☐ no / Mora ☐ aye ☐ no / GW Simmons ☐ aye ☐ no / Vaca ☐ aye ☐ no / New Trustee ☐ aye ☐ no

12.3 (p. 252) Consideration and possible action concerning the approval of the Amendment No. 3 to Lease-Leaseback Documents between Williams Unified School District and Clark/Sullivan Construction for the Williams Elementary Multipurpose Construction Project.

Action _____ **Motion** _____ **Second** _____ **Ayes** _____ **Noes** _____

Roll Call: **Abstain** _____ **Absent** _____

Leos-Vera ☐ aye ☐ no / Mora ☐ aye ☐ no / GW Simmons ☐ aye ☐ no / Vaca ☐ aye ☐ no / New Trustee ☐ aye ☐ no

12.4 (p. 255) Consideration and possible action concerning the approval of the revised Warrant Orders form for Colusa County Office of Education.

Action _____ **Motion** _____ **Second** _____ **Ayes** _____ **Noes** _____

Roll Call: **Abstain** _____ **Absent** _____

Leos-Vera ☐ aye ☐ no / Mora ☐ aye ☐ no / GW Simmons ☐ aye ☐ no / Vaca ☐ aye ☐ no / New Trustee ☐ aye ☐ no

12.5 (p. 256) Consideration and possible action concerning the approval of the Agreement for Construction Management Services with Stone Creek Engineering, Inc for the Williams Jr/Sr High School South Wing Modernization project.

Action _____ **Motion** _____ **Second** _____ **Ayes** _____ **Noes** _____
Roll Call: **Abstain** _____ **Absent** _____
 Leos-Vera ☐ aye ☐ no / Mora ☐ aye ☐ no / GW Simmons ☐ aye ☐ no / Vaca ☐ aye ☐ no / New Trustee ☐ aye ☐ no

12.6 (p. 280) Consideration and possible action concerning the approval of the request from the Williams Community Church for up to 100 surplus technology devices.

Action _____ **Motion** _____ **Second** _____ **Ayes** _____ **Noes** _____
Roll Call: **Abstain** _____ **Absent** _____
 Leos-Vera ☐ aye ☐ no / Mora ☐ aye ☐ no / GW Simmons ☐ aye ☐ no / Vaca ☐ aye ☐ no / New Trustee ☐ aye ☐ no

13.0 **BOARD MEMBER COMMENTS**

14.0 **DISCUSSION ITEMS**

14.1 CABC 2020 San Francisco April 8-11, 2020

15.0 **INFORMATIONAL ITEMS AND REPORTS**

15.1 (p. 281) District Enrollment Report
 15.2 (p. 282) District Discipline Distribution Report
 15.3 (p. 284) 2018-2019 Developer Fee Report

16.0 **FUTURE MEETING DATES**

16.1 January 16, 2020 (Regular)
 16.2 January 21, 2020 (Special – Data and Information)
 16.3 February 20, 2020 (Regular)
 16.4 February 25, 2020 (Special-Board Self Evaluation)

17.0 **PENDING AGENDA** – This is the time to place future items on the Pending Agenda.

17.1 None

18.0 **CONVENE TO CLOSED SESSION** **TIME: ____ PM** **Closed Session will be held regarding the following matters:**

18.1 Public Employee Performance Evaluation (Gov. Code 54957) (Information only)
 Titles: Elementary Teachers (13 positions); Secondary Teachers (7 positions);
 Learning Support Specialist (1 position)
 18.2 Public Employee Discipline/Dismissal/Release (Gov. Code 54957)
 18.3 Conference with Labor Negotiators (Gov. Code 54957.6)
 Superintendent Dr. Edgar Lampkin, Director of Fiscal Services Mechele Coombs and
 Legal Representation
 18.3.1 Certificated Employees – WTA
 18.3.2 Classified Employees – CSEA Chapter #556

19.0 **RECONVENE TO OPEN SESSION** **TIME: ____ PM** **Action Taken During Closed Session:**

19.1 Public Employee Performance Evaluation (Gov. Code 54957) (Information only)
 Titles: Elementary Teachers (13 positions); Secondary Teachers (7 positions);
 Learning Support Specialist (1 position)

Action _____ Motion _____ Second _____ Ayes _____ Noes _____
 Roll Call: Abstain _____ Absent _____
 Leos-Vera ☐ aye ☐ no / Mora ☐ aye ☐ no / GW Simmons ☐ aye ☐ no / Vaca ☐ aye ☐ no / New Trustee ☐ aye ☐ no

19.2 Public Employee Discipline/Dismissal/Release (Gov. Code 54957)

Action _____ Motion _____ Second _____ Ayes _____ Noes _____
 Roll Call: Abstain _____ Absent _____
 Leos-Vera ☐ aye ☐ no / Mora ☐ aye ☐ no / GW Simmons ☐ aye ☐ no / Vaca ☐ aye ☐ no / New Trustee ☐ aye ☐ no

19.3 Conference with Labor Negotiators (Gov. Code 54957.6)
 Superintendent Dr. Edgar Lampkin, Director of Fiscal Services Mechele Coombs and
 Legal Representation

19.3.1 Certificated Employees – WTA

19.3.2 Classified Employees – CSEA Chapter #556

Action _____ Motion _____ Second _____ Ayes _____ Noes _____
 Roll Call: Abstain _____ Absent _____
 Leos-Vera ☐ aye ☐ no / Mora ☐ aye ☐ no / GW Simmons ☐ aye ☐ no / Vaca ☐ aye ☐ no / New Trustee ☐ aye ☐ no

20.0

ADJOURNMENT

TIME: ____ PM

Action _____ Motion _____ Second _____ Ayes _____ Noes _____
 Roll Call: Abstain _____ Absent _____
 Leos-Vera ☐ aye ☐ no / Mora ☐ aye ☐ no / GW Simmons ☐ aye ☐ no / Vaca ☐ aye ☐ no / New Trustee ☐ aye ☐ no

Accommodating Those Individuals with Special Needs – In compliance with the Americans with Disabilities Act, the Williams Unified School District encourages those with disabilities to participate fully in the public meeting process. If you require disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting, you should notify the Superintendent's office in writing prior to the regular meeting so that every reasonable effort can be made to accommodate you.

**Agenda Documents: As required in SB 343, agenda documents distributed to the Board less than 72 hours before the meeting are available for public inspection at the Williams Unified School District Office located at 499 Marguerite Street, Suite C, Williams, California.
 THE NEXT REGULARLY SCHEDULED BOARD MEETING WILL BE THURSDAY, January 16, 2020 AT 6:30 PM.**

Posted: December 6, 2019